



COUNCIL EQUIPMENT REQUEST FORM

4780 Cattlemen Road, Sarasota, FL 34233
 941-921-5358 or 800-232-4475 • Fax: 941-923-5241
 Email: property@gsqcf.org Website: www.gsqcf.org

This form must be received in the council headquarters **TWO WEEKS** prior to the event. Fill in all information legibly and completely and save completed form to use as an attachment or print and fax. Please submit payment with this form.
 You are responsible for damages, repairs, or the replacement costs of any damaged equipment.

CONTACT INFORMATION

Troop #	Service Unit	Leader/Event Director Name	Grade Level(s)
Email		Cell Phone #	Emergency Contact

EQUIPMENT REQUESTED AT: ● CALOOSA ● HONI HANTA

Archery (FREE w/site rental) *(Day Use Only, \$25.00 per each 2 Hour Block (max 4 hours). Girl Scout Brownies & up 10 participants per block Girls ____ Adult Females ____ Males ____	Canoes (FREE w/site rental) *(Day Use Only, \$25.00 per each 2 Hour Block (max 4 hours). Girl Scout Brownies & up 2 person canoes Girls ____ Adult Females ____ Males ____	Kayaks (FREE w/site rental) *(Day Use Only, \$25.00 per each 2 Hour Block (max 4 hours). Girl Scout Brownies & up 1 person kayaks Girls ____ Adult Females ____ Males ____
Desired date	Desired date	Desired date
Archery Trained Facilitator	Canoe Trained Facilitator	Kayak Trained Facilitator
	Certified Adult Lifeguard	Certified Adult Lifeguard
AVAILABLE IN 2 HOUR TIME BLOCKS	AVAILABLE IN 2 HOUR TIME BLOCKS	AVAILABLE IN 2 HOUR TIME BLOCKS
If reserving for 4 Hours, select two time blocks	If reserving for 4 Hours, select two time blocks	If reserving for 4 Hours, select two time blocks
<input type="checkbox"/> 8:00am–10:00am	<input type="checkbox"/> 8:00am–10:00am	<input type="checkbox"/> 8:00am–10:00am
<input type="checkbox"/> 10:00am–12:00pm	<input type="checkbox"/> 10:00am–12:00pm	<input type="checkbox"/> 10:00am–12:00pm
<input type="checkbox"/> 12:00pm–2:00pm	<input type="checkbox"/> 12:00pm–2:00pm	<input type="checkbox"/> 12:00pm–2:00pm
<input type="checkbox"/> 2:00pm–4:00pm	<input type="checkbox"/> 2:00pm–4:00pm	<input type="checkbox"/> 2:00pm–4:00pm
<input type="checkbox"/> 4:00pm–6:00pm	<input type="checkbox"/> 4:00pm–6:00pm	<input type="checkbox"/> 4:00pm–6:00pm

CAMP HONI HANTA ONLY

Low Ropes/Elements Course (FREE w/site rental) Girl Scout Brownies & up 1 Trained Facilitator for 14 girls + 1 Adult Helper *(Day Use Only, \$25.00 per each 2 Hour Block) Max 4 Hours	Swimming Pool (\$5 per person – for 2 HOUR BLOCK) ALL GRADE LEVELS Capacity 70 (Multiple troops may share time blocks. Each group must have own lifeguard.) Max 4 Hours
Trained Facilitator	Certified Adult Lifeguard
Date Trained	Date Trained
Date Preferred: ____/____/____	Date Preferred: ____/____/____
Time (Use checkboxes below):	Time (Use checkboxes below):
If reserving for 4 Hours, select two time blocks.	If reserving for 4 Hours, select two time blocks.
<input type="checkbox"/> 8:00am–10:00am <input type="checkbox"/> 10:00am–12:00pm <input type="checkbox"/> 12:00pm–2:00pm	<input type="checkbox"/> 8:00am–10:00am <input type="checkbox"/> 10:00am–12:00pm <input type="checkbox"/> 12:00pm–2:00pm
<input type="checkbox"/> 2:00pm–4:00pm <input type="checkbox"/> 4:00pm–6:00pm	<input type="checkbox"/> 2:00pm–4:00pm <input type="checkbox"/> 4:00pm–6:00pm
Total # _____ Hours @ \$25.00 per 2 Hour Block = \$ _____	Total # _____ Participants @ \$5.00 per person = \$ _____
# of Participants	# of Participants
Girls ____ Adult Females ____ Adult Males ____	Girls ____ Adult Females ____ Adult Males ____
<i>Each Element must have a Trained Facilitator if more than one Element is used simultaneously.</i>	# Lifeguard/Adult Watchers (Not Swimming) Females ____ Males ____

METHOD OF PAYMENT

<input type="checkbox"/> CASH	<input type="checkbox"/> CHECK ENCLOSED	AMOUNT PAID \$ _____
<input type="checkbox"/> CHARGE (FULL AMOUNT MUST BE CHARGED) <input type="checkbox"/> VISA <input type="checkbox"/> MASTERCARD <input type="checkbox"/> DISCOVER <input type="checkbox"/> AMERICAN EXPRESS		
CREDIT CARD #	EXPIRATION DATE	SEC CODE
NAME (Print as it appears on card)	SIGNATURE	